

THE PENNSYLVANIA RAILROAD
Central Region

Pittsburgh, Pa., May 20, 1930.

Mr. D.E. Callahan,
Mr. E.W. McGarvey,
Mr. H.R. Beckenbach,
Mr. R.G. Davis,
Mr. E. Glavin,
Mr. G.M. Sarvain,
Supervisor.

Dear Sir:

The tie-tapping outfits and mole ballast cleaning machines are being delivered. Each machine should be carefully checked to see that it is in good working condition and that all tools and apparatus are with each outfit and such shortages or defects promptly reported.

For the compressor, we wish to call your attention to the Standard Plan No. 77620-A, (pipe line and manifold for 12-tool pneumatic tie tapping outfit), which shows in detail how the pipe lines shall be connected and moved to obtain the best results. It is desired that the method shown on plan be followed. The plan also shows a complete bill of material accompanying each outfit and it is essential that all parts be kept together and returned in the fall with the compressor.

This year the rate of the Mole Operator, qualified to make repairs to his machine, has been increased sufficiently to insure good first-class men on the Moles who will take proper care of the machines and use the proper lubricant which can be secured through the Supervisor's office and the Stores Department. The proper lubricant to be used is shown on chart print, dated Altoona, August 1, 1929, copies of which will be sent you later.

Tool-boxes are sent by the Verona Storehouse direct to the Supervisors receiving the moles, and a list showing the tools contained therein is in each box. In the fall the tool-boxes are to be returned with all tools that were originally issued unless a full explanation is made to this office by you as to reason for not returning the tools.

Also, mole transfer trucks must be kept complete and care taken to prevent parts being lost or stolen.

Care should also be used in ordering parts, confining the request to the part needed. For example; in ordering bronze bushings, only the bushing should be ordered and not the complete casting, unless casting is broken.

Daily reports are to be furnished this office covering the operation of Moles and Tie Tamping outfits in the same manner as last year.

Inspections will be made to determine if the machines are receiving proper care, proper lubrication with the prescribed lubricants and that reasonable performance is being obtained.

Yours truly,

Division Engineer.

cc to -
Mr. C.M. Sprague,
Material Supervisor.

