

PENNSYLVANIA RAILROAD SYSTEM

PHILADELPHIA, May 12, 1923.

GENERAL NOTICE

Attention of all concerned is called to the following instructions dated May 8, 1922.

GENERAL NOTICE AMENDING INSTRUCTIONS AND INFORMATION IN RELATION TO TRANSPORTATION OF FREE PASSENGERS, EFFECTIVE JULY 1, 1920

Effective at once, by direction of Mr. W. W. Atterbury, Vice-President in charge of Operation, Manual of Instructions and Information in Relation to the Transportation of Free Passengers, in effect July 1, 1920, is amended to read as follows:

Paragraph 60, Part 1, should read:

EXHIBITING PASSES.

60—"All officers and employes holding annual or term passes, except those listed in paragraph 12, Instructions to Conductors, etc., as entitled to be carried upon personal recognition, are required to exhibit such passes to conductors or collectors whenever using same for transportation."

Paragraph 12, Part 2, Instructions for Conductors, Ticket Examiners and Collectors, should read as follows:

EXHIBITING PASSES.

12—"When known, the following officers of the Pennsylvania System will be carried on personal recognition on all trains and in all cars, except postal cars, and on the boats of the rail and ferry lines comprised in the Pennsylvania System:

Directors,
President,
Vice-Presidents,
Assistants to President and Vice-Presidents,
Secretary,
Assistant Secretaries,
Chief of Transportation,
Assistant Chiefs of Transportation,
General Superintendent Telegraph,
Superintendent Car Service,
Chief of Motive Power,
Assistant Chiefs of Motive Power,
Chief Mechanical Engineer,
Engineer of Transportation,
Chief Engineer,
Assistant Chief Engineers,
General Traffic Manager,
Manager Through Freight Traffic,
Express Traffic Agent,
Chief of Mail Service and Traffic,
General Counsel,
Assistant General Counsels,
General Solicitors,
General Real Estate Agent,
General Purchasing Agent,
Treasurer,
Assistant Treasurers,
Comptrollers,
Assistant Comptrollers,
Superintendent Relief Department,
Superintendent Insurance Department,

The following officers will be carried on personal recognition over their respective regions:

General Manager,
Assistant General Managers,
Assistants to the General Manager,
General Superintendent Transportation,
Superintendent Freight Transportation,
Superintendent Passenger Transportation,
Assistants to General Superintendent Transportation,
Superintendent of Stations and Transfers,

Superintendent of Telegraph and Signals,
Chief Engineer Maintenance of Way,
Assistant Chief Engineer Maintenance of Way,
General Superintendent Motive Power,
General Storekeeper,
Traffic Manager,
Assistant to the Traffic Manager,
Freight Traffic Manager,
Assistant Freight Traffic Manager,
General Freight Agent,
Assistant General Freight Agent,
General Coal Freight Agent,
Coal Freight Agent,
Foreign Freight Agent,
Freight Claim Agent,
Passenger Traffic Manager,
General Passenger Agent,
Assistant General Passenger Agents,
General Baggage Agent,
Real Estate Agent,
Purchasing Agent,
Assistant Treasurers.

The following officers will be carried on personal recognition over their respective grand divisions and associated ferry lines:

General Superintendent,
Superintendent Motive Power,
Superintendent Floating Equipment,
Engineer Maintenance of Way.

The following will be carried on personal recognition over their respective divisions and associated ferry lines.

Superintendent,
Assistant Superintendent,
Division Engineer,
Division Operator,
Supervising Agent,
Train Master and Assistant Train Masters,
Road Foreman of Engines and Assistant Road Foremen of Engines.

Division Freight Agents, Division Passenger Agents and Division Freight and Passenger Agents will be carried on personal recognition over their respective territories.

Supervisors and Assistant Supervisors of Tracks and Signals may be carried on personal recognition over the Superintendent's division to which assigned.

12-a—When not known to the conductor or collector, the officers named will present their passes.

When riding in sleeping cars at times when they are not accessible to train conductors, their railroad transportation will be placed in charge of the Pullman conductor, in accordance with current regulations relative to sleeping cars.

12-b—Conductors have no discretionary authority to allow anyone to ride free except on presentation of proper transportation or as otherwise in these instructions provided. All employes holding annual or term passes, except those listed in paragraph 12, must be required to exhibit such passes whenever using same for transportation."

Attention of conductors is called particularly to Rule 12-B, because of the fact that the practice seems to prevail in quite a number of cases of not requiring holders of free transportation (except those listed in paragraph 12) to present same upon each occasion of use. Conductors and trainmen will see that the instructions are enforced.

F. E. ATKINS,

Auditor of Local Passenger Traffic.

